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| **BYLAWS, proposed 9/9** | | |
| **Section** | **Comment** | **Proposed Text** |
| **SECTION I** | Grammatical change | Add “s” to “procedure” |
| **SECTION II** |  |  |
| * Para 1 | No Change |  |
| * Para 2 | No Change |  |
| * Para 3 | No Change |  |
| * Para 4 | We recommend that the maintenance of the Constitution and the Bylaws be the responsibility of the Secretary.  The club does not have a process for selecting a web administrator or assistant web administrator. We recommend that the secretary be responsible for ensuring that there is a web administrator and assistant web administrator(s) as needed.  In addition, the club has not had an official historian for a while. The editor of the club newsletter served informally in that role but not recently. We recommend that the Club Secretary working with the editor and the web master be responsible for all of the club’s formal records. | The Secretary shall have charge of such papers, documents and correspondence as the President dictates; shall maintain records of club meetings and activities; and in coordination with the web administrator(s) shall give notice of meetings and activities when required.  The Secretary is responsible for working with the web administrator(s) to ensure that the NFA website’s structure and content is kept current and that it evolves as technology changes.  The Secretary, in coordination with the web administrator(s), shall keep and post the Constitution and Bylaws on the website. The Secretary, in coordination with the web administrator(s) and the newsletter editor shall maintain electronic copies of past newsletters on the website. |
| **SECTION III** |  |  |
| * Para 1(a) | It is not clear who is on the Steering Committee, i.e. which committee chairs are on it and which aren’t. For example: the fly box vs. the raffle vs. the librarian. We recommend more clarity and specificity. | The Steering Committee shall consist of: The current officers; the immediate past president; and the chairpersons of the membership committee, the outings committee, the education committee, and the conservation committee.  The President may designate other active NFA members to be temporary members of the steering committee for the purpose of planning and coordinating club meetings, activities, and other functions of the club. These temporary members of the Steering Committee can only serve through the term of the sitting president. The succeeding President can re-designate a temporary Steering Committee member. |
| * Para 1(b) | No Change |  |
| * Para 1 (c) | No Change |  |
| * Para 2 (a) | No Change |  |
| * Para 2 (b) | The Program Committee is frequently a committee of one, which is ok, but can be increased as the Program Committee Chair decides | Shall consist of a chair, the Vice-president, who may appoint one or more additional members. |
| * Para 2 (c) | The Program Committee should coordinate with the Outings Committee and the Conservation Committee in addition to the Education Committee | Shall coordinate with the Education Committee, the Outings Committee, and the Conservation Committee in regard to pre-meeting programs or activities and presentations during the meetings. |
| * Para 3 | The Membership Committee has not operated as defined in the bylaws in quite awhile. This whole paragraph with all of its subsections could use revision. The idea of potential members being vetoed is really bothersome. |  |
| * Para 3 (a) | The Membership Committee is frequently a committee of one, which is ok. We have not had a 3-person standing membership committee for quite awhile. We don’t need to have the members of the committee so narrowly defined. | Shall consist of a chair who may appoint one or more additional members. |
| * Para 3 (b) | No Change |  |
| * Para 3 (c) | We have not publicized potential members in the Fly Paper for quite awhile. Do we want to use this process for the membership to veto a potential new member? We don’t think it is a good idea. | Delete this paragraph. |
| * Para 3 (d) | If we delete 3 (c) we don’t need this paragraph either. | Delete this paragraph. |
| * Para 3 (e) | If we delete 3 (c) we don’t need this paragraph either. | Delete this paragraph. |
| * Para 3 (f) | If we delete 3 (c) we don’t need this paragraph either. | Delete this paragraph |
| * Para 3 (g) | This paragraph needs to be revised based on the deletion of Paragraph 3 (c). It also needs to be renumbered. | Paragraph 3 (c) Club applicants who have paid their initiation fee and annual dues shall be initiated into the club at the next regular club meeting. The Membership Committee shall inform applicants as to the date for Initiation. |
| * Para 3 (h) | This paragraph is out dated and does not recognize nor take into account the capabilities of the club’s website. It’s content can be blended with the next paragraph. It also needs to be renumbered. | Paragraph 3 (d) This committee shall work with the web administrator to maintain the membership record of current members and a directory of the club membership, which will be accessible to all members. |
| * Para 3 (i) | This paragraph can be blended into the paragraph above |  |
| * Para 3 (j) | Maintaining the Constitution and the Bylaws should be the responsibility of the secretary. This should be incorporated into the responsibility of the Secretary, Section II, Paragraph 4 | Delete. |
| * Para 4 (a) | The Education Committee is frequently a committee of one, which is ok. | Shall consist of a chair, which may appoint one or more additional members. |
| * Para 4 (b) | No Change |  |
| * Para 4 (c) | No Change |  |
| * Para 5 (a) | A process for selecting members of the nominating committee should be established should one or more be unavailable to serve. | The Nominating Committee is composed of the three most recent past Presidents and shall be chaired by the immediate past president. If one or more is unavailable then less recent past Presidents are eligible to be on the Nominating Committee and may be the selected by the current President. |
| * Para 5 (b) | No Change |  |
| * Para 5 (c) | No Change |  |
| * Para 6 (a) | The Outings Committee is frequently a committee of one, which ok. | Shall consist of a chair, who may appoint one or more additional members. |
| * Para 6 (b) | No Change |  |
| * Para 7 (a) | The Hospitality Committee is frequently a committee of one, which ok. | Shall consist of a chair, who may appoint one or more additional members. |
| * Para 7 (b) | A major function of the Hospitality Committee is to organize refreshments at the membership meetings. The Hospitality Committee should not be responsible for actually visiting the ill. The club is large enough that the Hospitality Committee might not even be aware if a member takes ill. | The Hospitality Committee shall be responsible for organizing refreshments and greeting guests at the membership meetings. |
| * Para 8 (a) | The Conservation Committee is frequently a committee of one, which is OK. | Shall consist of a chair, who may appoint one or more additional members. |
| * Para 8 (b) | No Change |  |
| * Para 9 (a) | The Award Committee is frequently a committee of one. It should have at least 2 members. | Shall consist of a chair, who will appoint one or more additional members. |
| * Para 9 (b) | All of the award recipients should be recognized at the December meeting, which is traditionally the banquet. | This committee shall be responsible for selecting award recipients and presenting the awards at the December meeting unless otherwise stipulated. |
| * Para 9 (c) | There may be years where no one member deserving of individual recognition.  The process for selecting the service award recipient is not clearly articulated. | There shall be an award known as the Service Award, which will be presented to a member for outstanding contributions to the general public through the aims and purposes of the club. This award can but does not have to be made on an annual basis. The Awards Committee shall select the recipient, who will receive the award at the December meeting. |
| * Para 9 (d) | The designation of this award as a “perpetual” award is not necessary.  The Bylaws do not need to designate who makes the presentation of the award. | There shall be an award known as the Award of Merit, which will be presented to a member in good standing who has made outstanding contributions to the club’s activities and programs in the current year. The Club Officers shall the select the recipient, who will receive the award at the December meeting. |
| * Para 9 (e) | This award has a very high transaction cost for the Awards Committee and assumes that other organizations are aware of this award and desire to provide nominations. There are very few current members who even know who Dawn Holbrook is. We recommend halting this award. | Delete this paragraph |
| * Para 9 (f) | Renumber this paragraph based on the deletion of Paragraph 9(e). Rephrase the text to match the phrasing used in the other awards sections.  Each year the Steering Committee should determine the amount of money to be awarded, based on the financial stability of the club. | 9(e) There shall be an annual award known as the “Memorial Award for Conservation”, which is made in memory of deceased NFA members. This award will be presented to an organization emphasizing conservation in the area of enhancement or preservation of the environment and habitat of our northwest fisheries. The Steering Committee shall nominate organizations for a vote by the adult membership at the October general membership meeting. |
| * Para 9 (f) | This is a new paragraph. We recommend that the President have some flexibility and discretion to recognize a member for services rendered for which the Service Award or Merit Award may not be appropriate. | 9 (f) There shall be an award knows as the Presidential Award. This award, which can be awarded at the discretion of the president to a member for services rendered to the club and for which the Service Award and Merit Award are not appropriate. This award is not intended to be made on an annual basis. |
| * Para 9 (g) | The creation of new awards should be made by changes to the Bylaws. | Delete. |
| * Para 10 (a) | No Change |  |
| * Para 10(b) | The dates in this paragraph do not reflect the club’s current fiscal year. | The committee shall be appointed by the incoming President, subject to the approval of the incoming Steering Committee at the 1st steering committee meeting of the fiscal year. The committee shall conduct a financial evaluation of the club’s books for the fiscal year just ending. |
| * Para 10(c) | No change. |  |
| * Para 10 (d) | The dates in this paragraph do not reflect the club’s current fiscal year. | The committee shall conduct its financial evaluation so as to present its report to the Steering Committee. This report shall be presented at the 4th Steering Committee meeting of the fiscal year. |
| * Para 10 (e) | No change |  |
| * Para 10 (f) | No change |  |
| * Para 10 (g) | No change |  |
| **SECTION IV** |  |  |
| * Para 1 | We have not had a Club Historian for a while. In the past the editor of the club newsletter has informally handled these duties. As noted in Section II, Paragraph 4, We recommend that this be the formal responsibility of the Club Secretary although the website makes it much less onerous. | Delete |
| * Para 2 | If Paragraph 1 is deleted then renumber. Otherwise, No Change | Renumber as Paragraph 1 |
| * Para 3 | If Paragraph 1 is deleted then renumber. Otherwise, No Change | Renumber as Paragraph 2 |
| **SECTION V** |  |  |
| * Para 1 (a) | No change. |  |
| * Para 1 (b) | No Change. |  |
| * Para 1 (c) | No Change  NOTE: With our current membership this comes to ~30-35 active members at any one meeting. |  |
| * Para 2 (a) | The Steering Committee meetings are traditionally held one week prior to the regular club meeting not two. | The Steering Committee meetings shall be held once a month, at least one week prior to the regular club meeting…stipulated by the President or designate. |
| * Para 2 (b) | No Change |  |
| * Para 3 | No Change |  |
| **SECTION VI** |  |  |
| * Para 1 | New Paragraph 1. The fiscal year needs to be defined.  All subsequent paragraphs need to be renumbered | **Paragraph 1. Fiscal Year**  The fiscal year will be January 1 thru December 31. |
| * Para 1 (a) | The numbering is a bit confusing. Renumber.  If the membership classes in the Constitution are revised than the Bylaws need to be revised to match. The proposed text allows for flexibility to match the Constitution without having to make any future changes. | Paragraph 2  (a) Annual dues  i) Annual dues for club members, as defined in Article III, Paragraph 2 of the Constitution, shall be set from time to time as needed by a majority of the voting members at a regular club meeting. |
| * Para 1 (a), i) | Numbering is confusing. Renumber. Change to Para 2 (a) ii). | ii). Members of any class accepted…shall pay one-half the annual dues |
| * Para 1(b) | Renumber to Paragraph 2 (b). No other changes |  |
| * Para 1 (c) | Renumber to Paragraph 2 (c)  This section is outdated and does not take into account the use of the website or email. | Annual dues for members are due and payable on the first day of the fiscal year. A notice of dues payable shall be sent by email to all members and posted on the website prior to the first day of the fiscal year. |
| * Para 1 (d), i) | Renumber to Paragraph 2 (d), i)  Do we want to provide an additional grace period? We have this past year. We recommend we stick with 3 months. Needs to be revised to reflect the membership change in the constitution | Each member who has not made his/her dues payment by the cutoff date established in Section VI, Paragraph 1 (c) of the Bylaws, shall be dropped from membership. |
| * Para 1 (d), ii) | Renumber to Paragraph 2 (d), ii) |  |
| * Para 1 (d), iii) | Renumber to Paragraph 2 (d), iii) |  |
| * Para 2 (a) | Renumber to Paragraph 3 (a) |  |
| * Para 2 (b) | Renumber to Paragraph 3 (b) |  |
| * Para 2 (c) | Renumber to Paragraph 3 (c) |  |
| * Para 2 (d) | Renumber to Paragraph 3 (d) |  |
| * Para 3 | The levying of fines for not wearing a nametag has been inconsistently applied across meetings and during any one meeting. We recommend deleting this paragraph and doing away with the fines.  Renumber to Paragraph 4 if not deleted. | Delete |
| **SECTION VII** |  |  |
| * Para 1 (a) | No Change |  |
| * Para 1 (b) | Do we really need to call 3 times for floor nominations? It is a pretty archaic practice. If yes, then no changes are needed. If no then the text needs a slight revision, which is proposed. | … chair of the Nominating Committee shall call for floor nominations for each office. If there… |
| * Para 1 (c) | This section is outdated and does not take into account the use of the website nor email. The nominating committee and the webmaster need a bit of lead-time to post the candidates. | A list of all candidates for office will be posted on the website 3 weeks prior to the meeting at which elections are held. |
| * Para 2 (a) | No Change |  |
| * Para 2 (b) | No Change |  |
| * Para 2 (c) | No Change |  |
| * Para 2 (d) | Revise to make it slightly less confusing. | A candidate to office must receive the vote of a majority of the adult members present at the meeting. |
| **SECTION VIII** |  |  |
| * Para 1 (a) | Lately the newsletter has been coming out less than 12 x / year. I recommend that the newsletter come out bi-monthly at a minimum and monthly if possible | There shall be a club newsletter, which shall be titled The Flypaper. At a minimum The Flypaper shall be published quarterly. |
| * Para 1 (b) | No Change |  |
| * Para 1 (c) | Delete. The Membership Committee in coordination with the website administrator is already maintaining a directory of members on the website. This will cause subsequent paragraphs to be renumbered. |  |
| * Para 1 (d) | This section is outdated and does not take into account the use of the website or email. The newsletter is no longer printed and mailed. | Paragraph 1 (e) The editor, working in coordination with the website administrator, is responsible for publishing on a quarterly schedule. |
| * Para 1 (e) | Delete. This section is outdated and does not take into account the use of the website or email. The newsletter is no longer printed and mailed. |  |
| * Para 2 (a) | No Change |  |
| * Para 2 (b) | No Change |  |
| **SECTION IX** |  |  |
| * Para 1 | No Change |  |
| * Para 2 | This section is outdated   * It does not recognize or allow for the use of the club’s website, email, or other social media for communications with the membership * There are times when the club newsletter does not come out on a monthly basis * There are at least 2 months a year, July and December when the club does not have a monthly meeting | The membership shall be notified of proposed amendment(s) to the Bylaws both by email and by posting an announcement of the proposed amendments on the club website at least 1 week prior to the meeting at which they are to be considered. The complete text of proposed amendments shall be posted on the club website at the same time as the announcement. |
| * Para 3 | There is no discussion of how absentee ballots will be collected. Text similar to what is proposed for Article V, Paragraph 2 (e) of the Constitution should be proposed here. | Members need not be present at a regular club meeting in order to vote on proposed Bylaws amendments. If unable to attend, a member’s vote on the issue must be received by the Secretary no later than 48 hours prior to the meeting for inclusion in the total vote count. |